



Assessing the contribution of Local Economic Development in inclusive growth:

TOR for a systematic literature review

CLGF would like to commission a systematic literature review to inform a piece of work on ‘The relevance of local government facilitated local economic development (LED) in value chain development, sustainable consumption and production, and market development for trade across the Commonwealth’

Background

CLGF has an ongoing programme funded by the UK Department for International Development (DFID): *‘to work with and build the capacity of local government organisations to design, develop and implement Local Economic Development (LED) strategies that deliver local investment, job creation and business development and which will inform and influence national LED strategies.’*

Purpose of the literature review:

As part of its impact and reporting, CLGF would like to have a better understanding of

- 1) How LED activities are relevant to value chain development, sustainable consumption and production, and market development for trade
- 2) How Commonwealth countries have adapted ILO or national norms for measuring job creation and how the relevant data is collected at a subnational level.

Alongside reviewing global good practice norms, the **13 focus countries** for the study are:

West Africa: Cameroon, Ghana, Sierra Leone

Southern Africa: Botswana, Lesotho, South Africa, Swaziland, Zambia, Zimbabwe

South Asia: Bangladesh, India, Pakistan, Sri Lanka

Suggested protocol:

- A description and explanation of the research questions;
- An outline of the research methodology;
- A list and explanation of the inclusion and exclusion criteria;
- A list and explanation of the search strings;
- A list of the databases, journals and websites to be used;
- A timeline.

Suggested timeline (to be agreed with author)

12 July 2019 - publish call for application

29 July 2019 – deadline for submission

2 Aug 2019 - commission awarded

15 Aug 2019 – agreed Short review of CLGF’s knowledge hub resources on LED

16 Sept 2019 – draft literature review

23 Sept 2019 – CLGF comment on draft back to author

30 Sept 2019 – final literature review submission



Tasks for preparing systematic review:

1. Submit a proposal including suggested protocol, a short CV and a proposed budget/ days.
2. Organise a face-to-face or virtual meeting with CLGF staff to understand the purpose of the review, agree the research questions and the overall approach that will deliver a policy relevant systematic review within the required timetable. Agree and sign contract.
3. Convene a group of advisors who between them bring relevant experience.
4. Maintain interaction with the CLGF team throughout the review process in order to draw on their expertise to design and execute the review, and to interpret and share the findings.
5. Undertake the systematic review following the agreed protocol and carefully document the process.

5. (a) As part of the literature review an Complete a short (two pages) review of the local economic development focused content of the CLGF knowledge hub. We hope this will be a useful starting point for the literature review, and the short review will be used to recommend development and expansion of the knowledge content.

The overview link is: www.clgf.org.uk/what-we-do/local-economic-development

Knowledge hub link:

www.clgf.org.uk/resource-centre/knowledge-hub/topic-local-economic-development

On receipt of the short review – by August 15th - the 1st disbursement (50%) will be made

6. To clarify findings and identify any gaps, a meeting with the CLGF should be organised.
7. Develop a full draft of the systematic literature review. This should include an accessible summary/abstract, which will reviewed by CLGF.
8. Incorporate comments from CLGF and external reviewers into the draft to produce a final systematic review. Once CLGF has agreed content is satisfactory the final disbursement (50%) will be made.

Outputs:

the key outputs we envisage are:

- 1) a short review of the LED related content of the CLGF knowledge hub (two pages).
- 2) a systematic literature review of no more than 8,000 words.
- 3) a summary of no more than 1,500 words.

For the written outputs, please use our journal's **style guide**

www.clgf.org.uk/default/assets/File/Publications/CJLG/CJLG_author_guidelines_and_style_guide.pdf

Remuneration: the budget for the commission is +/- £2,000

This will be distributed in two tranches of £1,000 as indicated above.



To submit an expression of interest please send a short outline proposal including suggested protocol, a short CV and a proposed budget/ days to research@clgf.org.uk by **Monday 29 July 2019**

References on Systematic Reviews

Gough D, Thomas J, Oliver S (2012) Clarifying differences between review designs and methods. *Systematic Reviews* 2012, 1:28. www.systematicreviewsjournal.com/content/1/1/28

Gough D, Oliver S, Thomas J (2013) Learning from Research: Systematic Reviews for Informing Policy Decisions: A Quick Guide. A paper for the Alliance for Useful Evidence. London: Nesta. www.alliance4usefulevidence.org/publication/learning-from-research

Hagen-Zanker, J and Mallett, R 2013 How to do a rigorous, evidence focused literature review in international development. ODI, London
www.odi.org/sites/odi.org.uk/files/odi-assets/publications-opinion-files/8572.pdf