



clgf

commonwealth
LOCAL GOVERNMENT FORUM
ANNUAL REPORT 2010-11





As Chairperson of CLGF, since May 2009, I have been very encouraged to see the progress in our projects and programme activities, as well as the CLGF Secretariat's implementation of the recommendations of the Strategic Review.

This year was a very solid one for CLGF, with work continuing on its flagship programmes, such as the Good Practice Scheme and the Pacific Regional Programme, while also developing activities and funding in other regions of the Commonwealth and planning for the next phases of these programmes.

Foreword

We continue to promote and disseminate the *Aberdeen Agenda: Commonwealth principles on good practice for local democracy and governance*, which has now been incorporated into the core values of the Commonwealth. While many countries are now using these principles as a basis to assess their own systems of local democracy, I am concerned to see the erosion of these principles in some cases. Wherever we can, as in Pakistan, we will continue to promote and support moves back to democratic local systems, where citizens can have their say about who runs their local councils and services. As an elected mayor myself, I know the value in our accountability through the ballot box.

I would like to thank the CLGF staff for their hard work and commitment throughout the year, and I would like to thank our members for their support. Our members are our mainstay in continuing to grow a strong network of local government. I know that it is tough times financially for many local authorities; it is at these times that international learning can be most valuable in helping us do things differently and more efficiently, so I look forward to your continued support and involvement.

Mayor Zenaida Moya, Chairperson



This report covers the financial year 1 April 2010 to 31 March 2011. Despite the general global downturn, CLGF was able to continue on a steady path, consolidating its major programmes, preparing new projects and programmes and new phases of existing programmes. We were able to maintain a modest surplus thanks partly to income from the highly successful 2011 Commonwealth Local Government Conference, generously supported by Cardiff Council and the Welsh Assembly Government.

2010 was important for CLGF in developing as an organisation, taking forward our work in improving our organisational effectiveness in response to the recommendations of the Strategic Review of CLGF which

Preface

was carried out in the previous year. We continued to consult members on our objectives and work priorities, reshaped our business plan incorporating a risk assessment, started work on a longer-term financial strategy and improved our communications with members, including more regular information and greater member liaison.

The Commonwealth itself also began its own review with the setting up of an Eminent Persons' Group (EPG) to carry this out. This was timely for CLGF. As a result of our own review, we have been working increasingly more closely with the Commonwealth Secretariat to ensure coordination rather than duplication, and bring a more consolidated approach for our members. Thus we made representations to Commonwealth Governments and to the EPG to ensure that this strategic

cooperation and coordination continues to grow and is recognised in the outcomes.

Despite the difficult financial times, we have had a great deal of support from our members and I would like to thank all those members and organisations who have supported our work either financially or in kind during the year. I would also like to thank AusAID, the New Zealand Aid Programme, the UK Department for International Development, and UNDP for their support. Likewise I am pleased to report on the enhanced corporate partnership we have received from Microsoft and TATA.

Carl Wright, Secretary-General





Promoting democratic values and good local governance

Putting local government at the heart of development

CLGF has been successful in ensuring that the role of local democracy and good governance is recognised and understood across the Commonwealth. It continues to promote principles of good local governance, and ensure that members' interests are reflected in the outcomes at key Commonwealth and international discussions.

Much of this work involves day-to-day contacts and cooperation with Commonwealth Governments and key Commonwealth bodies such as the Commonwealth Secretariat, the Commonwealth Parliamentary Association and the Commonwealth Business Council as well as with more specialised groups such as ComHabitat, designed to promote the UN-Habitat Agenda. In particular, CLGF has developed close relations with the Commonwealth Chairperson-in-Office, Prime Minister Persad Bissessar and Commonwealth Secretary-General Sharma, who met with CLGF on several occasions during the year and addressed our 2011 Conference, and has had continued support from our Patrons and individual heads of government and leaders.

During 2010 CLGF was able to input into wider international discussions at:

- UN Global Forum on Local Development.
- UN World Urban Forum
- Specialised meetings of WHO
- Meetings of SADC local government ministers
- UCLG World Congress
- AIMF annual conference
- EU PLATFORMA

As a result, there is increasing international recognition of the role of local government as an agent for development and in tackling poverty and delivering the MDGs, as shown by the outcomes of the UN Global Forum.

Support for emerging local democracies

CLGF has continued to provide expert advice and technical support to countries with emerging local democracies in drafting local government legislation and undertaking elections.

During 2010-11 CLGF:

- Provided technical support to the Seychelles on establishing elected local government by enabling technical visit of Seychelles to Mauritius to look elected local government in a small state
- Supported the Maldives in planning their first local council elections, and put in place an election assessment team in collaboration with the Commonwealth Secretariat
- Worked with provincial governments and the provincial local government associations in Pakistan and other partners to highlight the case for elected local government and work to encourage the holding of local elections. This involved provision of technical and other support, including a policy meeting held in Sri Lanka and a study visit for provincial officials to Canada.
- Cooperated with local partners and the Federation of Canadian Municipalities, to undertake an assessment of the Aberdeen Principles in Tanzania building on the model piloted in Uganda.

Maldives selection posters 2011





Strengthening local government capacity for effective service delivery

CLGF continues to run and develop programmes to support and strengthen local government capacity for effective governance and improved service delivery.

Good practice scheme gets results

CLGF has continued to support projects in all the six target countries - Ghana, India, Jamaica, Sierra Leone, South Africa as well as Pakistan. These involve partnerships between councils, including south-south partnerships and tripartite projects which build on previous work to reinforce and share learning. Ten new projects were agreed during 2010-11 in addition to those already up-and-running.

Ghana

The focus of projects is local economic development.

- Tema District, London Borough of Greenwich, UK and eThekweni in South Africa (sport as a delivery mechanism for LED);
- Adentan Municipal Assembly and Worcester City Council, UK, (initiatives to boost the local economy including a 'buy local' campaign);
- Mfantseman Municipal Assembly and Kent County Council, UK (a community centre to bring together stakeholders in the local economy to support community LED initiatives)
- Upper Denkyira District Assembly and Hampshire County Council, UK (the development and diversification of employment opportunities in rural areas);

India

The focus of projects is governance and service delivery, particularly on waste management.

- Bhubaneswar Municipal Corporation and the London Borough of Hounslow, UK (the development of an integrated solid waste management strategy);
- Vadodara Municipal Corporation and Cardiff Council, UK (the benefits of poverty mapping);
- Kohima Municipal Council and Cape Town City Council, South Africa (solid waste management)
- Aurangabad Municipal Corporation and Birmingham City Council, UK (waste management)

- Rajkot Municipal Corporation, Ludhiana Municipal Corporation and Leicester City Council, UK (sustainable development and building strong community relations).

Jamaica

The focus of projects is strategic planning for service delivery.

- Kingston Council and the London Borough of Lewisham, UK (improving service delivery through social media and community engagement);
- the Convention of Scottish Local Authorities (COSLA), UK and the Association of Local Authorities of Jamaica (ALGAJ) (developing a new strategic plan with the ALGAJ and strengthening its managerial capacity).

Sierra Leone

The focus of projects is waste management.

- Freetown City Council and Hull City Council, UK (improving waste management through a more strategic approach including better contract management and procurement);
- Western Area Rural District Council and Hastings Borough Council, UK (improving waste management, sanitation, and environmental health practice);
- Bo City Council and Makeni City Council and Warwickshire County Council (waste management: the project has levered in additional resources to provide capital equipment for Bo and Makeni, which has led to a reduction in fly-tipping).
- the National Association of Local Authorities of Ghana (NALAG) is partnering with the Sierra Leone Local Councils Association (to strengthen its capacity to support its members).

South Africa

Projects focussed on local economic development, involving rural authorities and partners in India and with councils in the UK. The work will not only benefit individual councils but also input into the review of local government in South Africa which has a special focus on rural local government.

- Amathole District Municipality, Buffalo City Municipality and Glasgow City Council, UK (promoting tourism through joint marketing and other initiatives);
- Mopani District Municipality and Thiruvananthapuram District Panchayat, India (pilot projects to support small-scale farmers);
- Mbombela Local Municipality and Sunderland City Council, UK (building the capacity of the municipality to plan and promote investment for job creation);
- Leeds City Council, eThekweni Municipality and Steve Tshwete Local Municipality (to build the capacity of Steve Tshwete LM in increasing municipal support for SMMEs, drawing on the Leeds-eThekweni project developed in the previous phase of the Scheme);
- Vhembe District Municipality and Gondal Municipal Council, India (developing the municipality's capacity to support small-scale farmers);
- the South Africa Local Government Association (SALGA) and the Local Government Association of England and Wales (LGA) made considerable progress in increasing SALGA's ability to support its members, and use peer reviews as a mechanism to improve governance.

Pakistan

The Pakistan GPS work centred around developing and strengthening the capacity of provincial local government associations under a partnership between the Punjab Local Councils Association and the Local Government Association (UK), which has involved providing technical support and partner exchanges. It was possible to extend the programme to other provincial associations which participated in a GPS event held in Colombo in January, thus also providing an opportunity for south-south interaction with Sri Lankan counterpart.

In line with the recommendations of the Strategic Review of CLGF, there is a continuing emphasis on developing regional programme with partners in the respective regions.



Strengthening local government capacity for effective service delivery

Pacific programme

Pacific Regional Programme

The project has worked with the eight countries in the programme (Cook Islands, Kiribati, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu and Vanuatu) to develop participatory and responsive local government, supported good central-local relations, enhanced regional cooperation, and helped to build capacity and good governance in response to rapid urbanisations through workshops, training programmes, and expert support.

A pan-Pacific symposium was held in Port Vila in October 2010 to review country strategies for local government and identify CLGF's work priorities for 2011-15.

Honiara capacity-building project

Capacity-building support to Honiara City Council has helped the council to improve its financial management systems, improve the quality and delivery of essential services, and promoted good governance and citizen participation.

Good Practice Scheme in Papua New Guinea

A three year scheme for partnership projects to link local authorities in Papua New Guinea with those in Australia. In addition to the scoping studies carried out, partnerships up-and-running during the year were:

- Madang Urban Local Level Government /Adelaide Group of Councils, Australia
- Lae Urban Local Level Government/Cairns Council, Australia
- Goroka Urban Local Level Government/Hunter Valley Council, Australia
- Kokopo Urban Local Level Government/Mt. Baker Council, Australia
- Mount Hagen City Council/Orange City Council, Australia
- Alotau Urban Local Level Government/Sunshine Coast Council, Australia
- National Capital District Commission/Townsville City Council, Australia.

Building capacity in Caribbean

CLGF has worked with its members, the Caribbean Association of Local Government Authorities (CALGA) and the Caribbean Forum of Local Government Ministers (CFLGM) in support of local democracy and good governance in the region, for example under the new ARIAL programme (see below). Consultation continued with the Federation of Canadian Municipalities (FCM) to develop a major new Caribbean Local Economic Development Program (CARILED).

The CLGF Secretary-General visited the region in November for consultations including with Commonwealth Chairperson-in-Office Hon Kamla Persad-Bissessar in Trinidad and CLGF Chairperson Mayor Zenaida Moya in Belize.

Developing new regional programmes in Africa

CLGF has teamed up with UNDP and UNCDF to develop regional programmes and activities in southern and eastern Africa. As a first step, these have involved the commissioning of in-depth research on local government needs and holding regional consultative workshops bringing together key local government stakeholders including ministers, mayors senior officials and development partners.

The first of the workshops, organised with support of the CLGF South Africa office, was held in Windhoek, Namibia in November to discuss a report on the state of local government in Southern Africa and follow-up work. This included a meeting of SADC local government ministers at which CLGF made a presentation; CLGF also contributed to the subsequent SADC local government ministers' meeting held in Luanda in February.

Cooperation in South Asia

CLGF has been working to build on the successful outcomes of the South Asia local democracy project which developed training modules based on the Aberdeen Principles for Bangladesh, India, Pakistan and Sri Lanka. In addition to the specific country activities in India, the Maldives and Pakistan (already reported), CLGF commissioned in-depth research on municipal finance for inclusive development and is looking at ways of promoting regional exchange of good practices among senior policy makers.

ARIAL project begins

A three-year project to provide capacity-building and knowledge sharing in African, Caribbean and Pacific (ACP) countries was agreed with funding from the EU ARIAL project. This has been developed to support and strengthen local authority associations at African, Caribbean and Pacific national and regional levels. The Association of Netherlands Municipalities' international arm (VNG International) hosted a launch for the six partner organisations in October in Brussels

Solidarity with Zimbabwe

CLGF continued to work with other partners in support of local government in Zimbabwe, in cooperation with the Urban Councils Association of Zimbabwe. Activities included an EU-supported programme of association capacity-building and assisting local government inputs into the constitutional revision process, including by experts from South Africa and Uganda.

The CLGF Secretary-General visited Harare in February and Zimbabwean local government delegates attended the CLGF Cardiff conference in March, together with a number of Commonwealth-sponsored professional fellows. CLGF also continued to actively participate in the Commonwealth Organisations' Committee on Zimbabwe which it had helped to establish.





Knowledge-sharing and exchanging good practice

CLGF's research and policy making is supported and informed by its network of associate members from academic and other institutions under the Research Advisory Group, coordinated by the Board members representing associates.

Research activities help to support CLGF's knowledge-sharing through a wide network of experts and events and publications such as the *Commonwealth Local Government Handbook* and the *Commonwealth e-Journal of local governance*.

Conference helps drive LED policy and practice

More than 500 delegates from 51 countries attended the 2011 Commonwealth Local Government Conference in Cardiff, UK in March 2011. The theme of the conference was *Energising local economies: partnerships for prosperous communities*. The event attracted some 30 ministers and several hundred council leaders from across the world, meeting its financial targets and policy objectives. Among the speakers were: the Prime Minister of Trinidad and Tobago, Hon Kamla Persad-Bissessar; Commonwealth Secretary General Kamalesh Sharma; the Head of the United Nations Development Programme and UN Under-Secretary, Rt Hon Helen Clark; First Minister of Wales, Rt Hon Carwyn Jones; Cardiff Council Leader Rodney Berman; and Northern Cape Premier Hon Haazel Jenkins (South Africa), as well as the Chairman of Microsoft Europe and Vice President of Tata Consulting.

The outcome of the conference was the *Cardiff Consensus for Local Economic Development*, which commits local government to become more strategic when developing local infrastructure, tourism and services, and says that local government should lead local economic development by creating partnerships with business, the private sector and development agencies. The Consensus will be sent to the Commonwealth Heads of Government Meeting (CHOGM) in Perth in October 2011 for endorsement. The guidelines will help

drive local and national policies and practice on local economic development in Commonwealth countries.

CLGF research colloquium

Cardiff University hosted the 2011 research colloquium immediately before the conference. The theme of the meeting was *Local governance for prosperous communities*; this made practical recommendations to the conference and reviewed how the work of Research Advisory Group could be strengthened.

Young Professionals' Forum

The first ever Commonwealth local Government Young Professionals' Forum was held in Cardiff. Young professionals working in local government and local enterprise from across the Commonwealth participated and developed ideas on how local government can support young enterprise and young people's involvement in local economies. They also took part in the main Commonwealth Local Government Conference.

Women in local leadership

CLGF Chairperson Zenaida Moya hosted the first ever CLGF women in local leadership networking event in Cardiff to look at how more women can be encouraged and supported in standing for election to local councils and in leadership roles.

Inclusive Cities Network

The first meeting of the pilot Inclusive Cities Network, coordinated by Birmingham City Council, was held in Ahmedabad in June, followed by a second meeting in Johannesburg in November. The 11 pilot cities from across the Commonwealth met to share good practice and discuss the challenges they are facing to provide inclusive and pro-poor services at a time of increasing population, urbanisation and mass migration and to share good practice. Given the success of the initiative, the CLGF Board agreed in March to invite other Commonwealth cities to join the network.

Commonwealth Local Government Handbook

The 2011-12 edition of the *Commonwealth Local Government Handbook* was prepared during 2010-11, with all country local government profiles updated in consultation with members in those countries. The edition was published by Publications UK for CLGF and launched at the 2011 CLGF Conference.

E-journal

Two editions of the *Commonwealth e-journal of local governance* were published in 2010-11. The e-journal is a peer-reviewed journal that provides a forum for researchers and practitioners interested in local government ideas and practices. Its overall focus is upon improving local governance and supporting local government as an agent of development.

Other publications

CLGF also made inputs into the content and preparation of other publications in cooperation with key partners:

Women's representation in local government in Asia Pacific – status report 2010, was prepared by the UNDP Asia-Pacific Regional Centre in partnership with the United Nations Entity for Gender Equality and the Empowerment of Women, CLGF and the United Cities and Local Governments Asia-Pacific.

Urban challenges: scoping the state of the Commonwealth's cities was produced for ComHabitat (in which CLGF is a partner) by the Commonwealth Association of Planners in partnership with the Royal Town Planning Institute, the Commonwealth Foundation and the Commonwealth Secretariat.





Serving our members and supporting a strong network of local government

CLGF's members provide a strong network of experts and influencers to the organisation.

CLGF ensures that members are kept fully informed and have access to learning and good practice through CLGF events in their region, the biennial Commonwealth Local Government Conference and regular CLGF communications and publications. This involves regular liaison with members in the 54 Commonwealth countries, close interaction with Board members and where possible direct contact and attendance of relevant members' events, especially where these can be linked into staff project visits, or where there are regionally-based CLGF staff.

An important decision of the CLGF Review was to develop CLGF's regional programmes and give the relevant Board members from those regions a greater oversight role for these programmes.

Communicating with members

CLGF continued to develop its communications and liaison with members to ensure they are fully informed about and involved in CLGF's work.

- The CLGF Bulletin was given a makeover and two editions were produced and distributed to members.
- Two editions of the *Commonwealth e-journal of local governance* were published.
- Ten issues of the CLGF e-news were circulated and three special daily editions were produced during the 2011 conference.
- CLGF has continued to develop its website as a resources for members, and the design of the website was refreshed in 2010.
- In order to strengthen links with members, CLGF has designated a member liaison officer from its staff for every member.

- Members from Cyprus, Malta and the UK met in Valetta, Malta in May to discuss issues of common interest including local government reforms and the challenges of the economic climate.

CLGF Strategic Review

Following the strategic review of CLGF in 2009 the Board formally endorsed the final report of the implementation of the review recommendations at its meeting in March 2011, following its earlier endorsement of the interim implementation plan. During the year the Review Committee met several times under the chairmanship of Basil Morrison to monitor the progress of implementation and agree changes, such as the setting up of an Executive Committee which was formally constituted in March 2011.

Following consultation with members through a series of regional consultation meetings and electronic consultations, the business planning process and priorities were revised, the financial

strategy was developed and a greater emphasis was put on member services and communications with members. Other improvements included agreement on a formal code of conduct for Board members and CLGF representatives.

CLGF continues to develop and diversify its funding base, including through a regional strategy to develop programmes and projects in each of the regions of the Commonwealth.

Statutory meetings

A meeting of the Policy and Resources Committee was held in London in November and meetings of the full CLGF Board were held in Cardiff in March 2011.

The General Meeting of members was also held in Cardiff in March 2011 which elected the CLGF Board for 2011-13 and approved the Cardiff Consensus, the CLGF's work plan and financial statements.





Financial statement

1 CLGF consolidated results from operations and programmes for the year ended 31 March 2011

Establishment core	£	£
Total income generated from core operations	497,157	
Less Total expenditure Incurred (inc tax)	475,397	
Surplus/(deficit) for the year		21,760
Balance brought forward from previous years		206,289
Total surplus/(deficit)		228,049
CLGF Conferences Limited		
Total income generated from conferences (inc interest)	292,337	
Less Total expenditure Incurred (inc tax)	276,887	
Profit/(loss) for the year		15,450
Retained profit brought from previous year		24,299
Total retained profit/(loss) @ 31 March 2010		39,749
CLGF Projects (UK)		
Total funding received from donors	1,088,671	
Less Total projects related expenditure	844,800	
Surplus/(deficit) for the year		243,871
Funding brought forward from previous years		670,349
Total surplus/(deficit)		914,220
CLGF Pacific*		
Total funding received from donors	1,956,072	
Less Total projects and regional office expenditure	1,766,937	
Surplus for the year		189,135
Funding brought forward from previous years		190,522
Total funding available		379,657
Total funds available		1,561,675

* The exchange rate at 31 March 2011 was 2.92790 (2010 - 3.1142) and the average rate throughout the year was 2.95344 in respect of the Fijian dollar.

This schedule has been prepared using figures shown in the audited accounts of the Commonwealth Local Government Forum and CLGF Conferences Ltd for the year ended 31 March 2011.

2 Commonwealth Local Government Forum: Income and expenditure for year ended 31 March 2011

Establishment core fund	2011	2010
INCOME	£	£
Grants	30,000	50,323
Membership subscriptions	263,805	273,602
Project management fees	184,036	184,919
Miscellaneous	4,136	1,984
Profit on exchange	1,941	17,338
Bank interest	13,239	4,668
	497,157	532,834
EXPENDITURE		
Salaries and pension contributions	311,755	315,704
Rent and service charge	56,564	59,789
Communications	10,184	7,381
Printing and stationery	2,762	2,292
Equipment hire and maintenance	11,245	11,590
Publications and subscriptions	8,948	1,849
Staff and members' meeting expenses	40,426	70,918
Professional fees	7,604	21,157
Audit and accountancy	6,881	3,950
Depreciation	10,651	6,113
Bank charges	714	890
Insurance	4,883	5,054
Bad debts	-	736
Taxation	2,780	980
	475,397	508,403
SURPLUS FOR YEAR	21,760	24,431
Balance at 1 April 2010	206,289	181,858
Balance at 31 March 2011	228,049	206,289

Balance sheet at 31 March 2011	2011	2010
	£	£
FIXED ASSETS	5,329	16,950
INVESTMENTS	2	2
CURRENT ASSETS		
Debtors and prepayments	221,953	140,707
Due from subsidiary undertaking	174,434	140,824
Bank current accounts	168,729	223,191
Bank deposit accounts	657,443	372,352
	1,222,559	877,074
CREDITORS		
AMOUNTS FALLING DUE WITHIN ONE YEAR		
Creditors and accruals	82,841	16,408
Corporation tax	2,780	980
	85,621	17,388
NET CURRENT ASSETS	1,136,938	859,686
TOTAL ASSETS LESS CURRENT LIABILITIES	1,142,269	876,638
Less Balance of Projects fund	(914,220)	670,349
	228,049	206,289
CAPITAL AND RESERVES		
Establishment core fund	228,049	206,289

Financial statement

Projects fund

	Balance of funding held at 01.04.2010 £	Income £	Expenditure in year £	Transfers between projects £	Balance of funding held at 31.03.2011 £
DEMOCRATIC VALUES AND GOOD GOVERNANCE					
Aberdeen Agenda	101,134	-	(45,482)	(55,652)	-
STRENGTHENING LOCAL GOVERNMENT CAPACITY					
Good Practice Scheme	557,038	943,117	(685,349)	-	814,806
Regional - Pacific	(5,989)	32,491	(26,502)	-	-
Country - Malawi	18,552	-	(121)	-	18,431
- Nigeria	91	-	-	(91)	-
- Pakistan	-	36,167	(9,976)	-	26,191
Follow up activities	(1,473)	1,308	(5,678)	54,436	48,593
Arial Project	-	22,044	(22,044)	-	-
EXCHANGE OF EXPERIENCE					
Conference 2008 Delegates'					
Sponsorship	-	25,000	(23,690)	-	1,310
Inclusive Cities Network	-	28,544	(23,709)	-	4,835
Meetings / roundtables	(1,307)	-	-	1,307	-
Research	2,303	-	(2,250)	-	53
	670,349	1,088,671	(844,800)	-	914,220

The forum is responsible for a further project in Fiji, the Commonwealth Local Government Forum – Pacific Project. Accounts to 31 December 2010 showing income of F\$5,777,142 (2009: F\$3,462,901), expenditure of F\$5,218,543 (2009: F\$4,858,074) and net assets of F\$1,170,835 (31 December 2009 F\$557,829) have been audited locally.

Donors include: AusAID (Australia), Commonwealth Secretariat, Department for International Development (United Kingdom), New Zealand Aid Programme, Scottish Executive (United Kingdom), Foreign and Commonwealth Office (United Kingdom), European Union (Arial Project)

3 CLGF Conferences Ltd

Profit and loss account Year ended 31 March 2011	2011	2010
	£	£
Turnover	292,291	255,915
Cost of sales	256,388	240,784
Gross profit	35,903	15,131
Administrative expenses	16,990	13,150
Operating profit	18,913	1,981
Interest receivable	46	235
Profit on ordinary activities before taxation	18,959	2,216
Tax on profit on ordinary activities	3,509	49
Profit for the financial year	15,450	2,167

All of the activities of the company are classed as continuing. The company has no recognised gains or losses other than the results for the year as set out above. There is no difference between the results shown above and their historical cost equivalents.

Balance sheet at 31 March 2011	2011	2010
	£	£
Fixed assets		
Tangible assets	11,204	13,685
Current assets		
Debtors	27,718	41,763
Cash at bank and in hand	271,393	116,750
	299,111	158,513
Creditors: amounts falling due within one year	270,566	147,899
Net current assets	28,545	10,614
Total assets less current liabilities	39,749	24,299
Capital and reserves		
Called up equity share capital	2	2
Profit and loss account	39,747	24,299
Shareholders' funds	39,749	24,299

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

INDEPENDENT AUDITOR'S STATEMENT TO THE MEMBERS OF COMMONWEALTH LOCAL GOVERNMENT FORUM

We have examined the summary financial statements of Commonwealth Local Government Forum for the year ended 31 March 2011 which comprises the Summary Consolidated Profit and Loss Account, Summary Consolidated Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the Forum's members, as a body, in accordance with sections 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Forum's members those matters we are required to state to them in an auditors' report and for no other purpose.

To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Forum and the Forum's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

The directors are responsible for preparing the summarised annual report in accordance with applicable United Kingdom law.

Our responsibility is to report to you our opinion on the consistency of the summary financial statement within the summarised annual report with the full annual financial statements, the Directors' Report and its compliance with the relevant requirements of section 427 of the Companies Act 2006 and the regulations made thereunder.

Basis of audit opinion

We conducted our work in accordance with Bulletin 2008/3

'The auditor's statement on the summary financial statement' issued by the Auditing Practices Board. Our report on the Forum's full annual financial statements describes the basis of our audit opinions on those financial statements.

Opinion

In our opinion the summary financial statement is consistent with the full annual financial statements of the Commonwealth Local Government Forum for the year ended 31 March 2011 and complies with the applicable requirements of section 427 of the Companies Act 2006, and the regulations made thereunder.

2010-11 round-up

2010	
April	
CLGF invited to participate in special WHO meeting on urban health, Washington	USA
CLGF Pacific meeting and consultation with stakeholders from across the region	Australia
CLGF consultation with members in Windhoek	Namibia
May	
CLGF participates in SALGA National Assembly, Kimberley	South Africa
CLGF visits Commonwealth's newest member Rwanda to discuss decentralisation and membership of CLGF	Rwanda
CLGF visits Seychelles to discuss support for establishing local government system	Seychelles
CLGF European members meeting, Valetta	Malta
Chairperson Mayor Moya addresses Federation of Canadian Municipalities annual conference, Toronto	Canada
June	
CLGF relaunches website with a new more user-friendly look	
First meeting of Inclusive Cities Network in Ahmedabad, hosted by Ahmedabad Municipal Corporation	India
CLGF participates in ALGA Annual conference, Canberra	Australia
Consultation with CLGF members in New Zealand	New Zealand
Consultations with UN Asia office	Thailand
July	
CLGF attends LGA annual conference in Bournemouth	UK
CLGF takes part in the Commonwealth Secretariat's first Global Small States Conference, London.	UK
Consultations with regional stakeholders on next phase for Pacific project	Australia, New Zealand
August	
CLGF visits Maldives to discuss support in holding local elections and for newly elected councillors	Maldives
September	
Consultations with members in Asia region	India, Sri Lanka
CLGF Pacific launches phase II of the Good Practice Scheme in Papua New Guinea in Port Moresby.	Papua New Guinea
CLGF presentation to Commonwealth Eminent Persons Group, London	UK
October	
CLGF inputs into Global Forum on Local Development, Kampala	Uganda
CLGF takes part in CAPAM conference, Valetta	Malta
Pacific Technical Advisory Panel meets to discuss CLGF Pacific Strategic Plan for 2011-15	Vanuatu
CLGF Pacific Local Government Symposium held in Port Vila	Vanuatu
Launch of three-year ARIAL ACP project in Brussels in cooperation with VNGI	Belgium
CLGF participates in AIMF conference, Lausanne	Switzerland

November	
CLGF Regional Workshop on Decentralisation, Windhoek	Namibia
Meeting of CLGF Inclusive Cities Network, Johannesburg	South Africa
CLGF meets with members in Trinidad and Tobago and Belize in preparation for World Summit	Trinidad and Tobago Belize
CLGF attends UCLG World Summit of Local and Regional Leaders, Mexico City	Mexico
CLGF Review Committee meets in London	UK
CLGF Policy and resources Committee meets in London	UK
December	
CLGF is part of partnership that launches <i>Space on the mat</i> : networking site for Pacific women in local government.	Australia
CLGF technical team visits Male to advise on the local government reforms and discuss capacity-building support for the new councils.	Maldives
2011	
January	
CLGF inputs into PLATFORMA meeting, Brussels	Belgium
February	
Maldives holds first local government elections: CLGF Chairperson Mayor Moya is part of Commonwealth election assessment team	Maldives
CLGF attends workshop in Harare to input into development of EU-funded project to build capacity of local government in Zimbabwe	Zimbabwe
CLGF presents a draft report on the role local governments play in promoting good governance and effective service delivery in Southern Africa to a meeting of the Southern African Development Community.	Angola
March	
CLGF Research Colloquium, hosted by Cardiff University	UK
First ever Commonwealth Local Government Young Professional Forum held at Cardiff Town Hall	UK
CLGF Board members meet with Commonwealth Chairperson-in-Office and participate in meeting of Commonwealth Associated Organisations, London	UK
Commonwealth Day: theme is <i>Women as agents of change</i>	
CLGF board meets in Cardiff	UK
Commonwealth Local Government Conference 2011, hosted by Cardiff Council	UK
CLGF General Meeting, Cardiff	UK
CLGF Board members meet with Commonwealth Secretary-General, HE Kamallesh Sharma	UK

The following representatives served as members of the CLGF Board during 2010-11

CLGF patrons

Rt Hon Helen Clark, New Zealand

HE President Yoweri Museveni,
President of Uganda

Hon Bruce Golding, Prime Minister of
Jamaica

Members

Africa

Mayor Amos Masondo, Chairperson,
South African Local Government
Association, South Africa (*Vice-chairperson*)⁺

Cllr Rosina Hoabes, President, Association
of Local Authorities in Namibia,
Namibia (*alternate*)

(to Jan 2011) **Cllr Leonard B Bihondo**,
Chairman, Association of Local Authorities of
Tanzania

(from Feb 2011) **Dr Didas Massaburi**,
Chairman, Association of Local Authorities of
Tanzania

Cllr John Karazaarwe, President, Uganda
Local Government Association, Uganda
(*alternate*)

(to Oct 2010) **Hon Jalo Dasuki**, President,
Association of Local Governments of Nigeria

(from Oct 2010) **Hon Felix Godsent
Akhabeu**, President, Association of Local
Governments of Nigeria

**His Worship Cllr Herbert A George
Williams**, Mayor, Freetown City Council,
Sierra Leone (*alternate*)

Hon Senator Lindiwe Dlamini, Minister
of Housing and Urban Development,
Swaziland

Hon Lebonaamang T Mokalake,
Minister of Local Government, Botswana
(*alternate*)

Hon Adolf Mwesige, Minister of Local
Government, Uganda+ (*Vice chairperson*
from Nov 2010)

(to Dec 2010) **Hon Celina Ompeshi
Kombani**, Minister of State for Regional
Administration and Local Government,
Tanzania (*alternate*)

(from Dec 2010) **Hon Capt (rtd) George H
Mkuchika**, Minister of State for Regional
Administration and Local Government,
Tanzania

Hon Marafa Hamida Yaya, Minister of
Territorial Administration and
Decentralisation, Cameroon

Hon Dauda S Kamara, Minister of Internal
Affairs, Local Government and Rural
Development, Sierra Leone (*alternate*)

Americas

Mayor Zenaida Moya, Mayor, Belize City
Council, Belize (*Chairperson*)⁺

(to Oct 2010) **Mayor Murchison Brown**,
Chairman, Trinidad and Tobago Association
of Local Government Authorities (*alternate*)

(from Oct 2010) **Mayor Orlando
Nagessar**, Chairman, Trinidad and Tobago
Association of Local Government Authorities

Cllr Marvin Hunt, Director, National Board
of Directors Federation of Canadian
Municipalities, Canada

Mayor Milton Brown, Association of Local
Government Authorities, Jamaica (*alternate*)

Hon Minister Robert Montague,
Minister of State, Office of the Prime Minister
for Local Government, Jamaica⁺

Hon Byran Woodside, Minister of State
for Lands and Local Government,
Government, Bahamas (*alternate*)

(from May 2010) **Hon Chandresh Sharma**,
Minister of Local Government, Trinidad and
Tobago⁺

Hon Sntr Saboto Caesar, Minister of
Housing, Informal Human Settlements,
Lands and Surveys, Physical Planning and
Local Government, St Vincent and the
Grenadines (*alternate*)

Asia-Pacific

(to July 2010) **Muhammad Ghanzanfar**,
Local Councils Association of Punjab, Pakistan

Mayor Upul Nishantha, President,
Federation of Sri Lankan Local Government
Authorities, Sri Lanka (*alternate*)

Cllr Lawrence Yule, President, Local
Government New Zealand⁺

(to Nov 2010) **Cllr Geoff Lake**, President,
Australian Local Government Association
(*alternate*)

(from Nov 2010) **Cllr Genia McCaffery**,
President, Australian Local Government
Association (*alternate*)

Hon Kouraiti Beniato, Minister of Internal
Affairs and Social Development, Kiribati

(to Oct 2010) **Hon Anthony Albanese MP**,
Minister for Infrastructure, Transport,
Regional Development and Local
Government, Australia (*alternate*)

(from Oct 2010) **Hon Simon Crean**,
Minister for Regional Australia, Regional
Development and Local Government,
Australia (*alternate*)

(to June 2010) **Dato' Seri Kong Cho Ha**,
Minister of Housing and Local Government,
Malaysia

(from June 2010) **Dato' Wira Chor Chee
Heung**, Minister of Housing and Local
Government, Malaysia

Hon Ahmed Mujthaba, Minister of State,
Ministry of Home Affairs, Maldives (*alternate*)

Europe

Pat Watters, President, Convention of
Scottish Local Authorities (COSLA), UK
(*alternate*)

Dr Lazaros Savvides, Permanent
Secretary, Ministry of the Interior, Cyprus
(*alternate*)

Members at large

Father Smangaliso Mkhathshwa,
President, United Cities and Local
Government of Africa, South Africa

Ratu Peni Volavolva, former Lord Mayor
of City of Suva, Fiji (*alternate*)

Cllr April Crowther-Gow, President,
Caribbean Association of Local Government
Authorities

Mayor Irving John, Castries City Council,
St Lucia (*alternate*)

Cllr Rodney Berman, Leader, Cardiff
Council, UK

Associate members

Professor Graham Sansom, UTS Centre
for Local Government, Australia⁺

Dr Philip Amis, International
Development Dept, University of
Birmingham, UK (*alternate*)

Dr Bishnu Ragoonath, University of
the West Indies, Trinidad and Tobago

Prof P S Reddy, University of Kwazulu
Natal, South Africa (*alternate*)

Co-opted members

(to Jan 2011) **Hon Joseph Yieleh Chireh**,
Minister of Local Government and Rural
Development, Ghana

(from Feb 2011) **Hon Samuel Ofose-
Ampofo**, Minister of Local Government
and Rural Development, Ghana

Hon Kumari Selja, Minister for Housing
and Urban Poverty Alleviation and for
Tourism, India

(to Jan 2011) **Hon Dr Eustarckio Kazonga
MP**, Minister of Local Government and
Housing, Zambia

(from Jan 2011) **Hon Brig Brian Chituwo**,
Minister of Local Government and Housing,
Zambia

Hon Herve Aime, Minister of Local
Government, Rodrigues and Outer Islands,
Mauritius

Hon Rodney Hide, Minister of Local
Government, New Zealand

Ex officio

Basil Morrison, New Zealand (*Immediate
Past Chairperson*)⁺

Carl Wright, Secretary General⁺

Simon Baker, Society of Local Authority
Chief Executives, UK⁺ (*Hon Treasurer*)

⁺ Member of Policy and Resources
Committee

CLGF Strategic Review Committee

Basil Morrison, New Zealand,
(*Chairperson*)

Mayor Zenaida Moya, Belize City Council

Hon Adolf Mwesige, Minister of Local
Government, Uganda

Mayor Amos Masondo, South African
Local Government Association

Hon Robert Montague, Minister of State
for Local Government, Jamaica

Cllr Margaret Eaton, Local Government
Association, UK

Simon Baker, SOLACE, UK

Carl Wright, Secretary-General



clgf offices and staff 2010-11

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Bernadette Dare	P A to the Secretary-General
Lucy Slack	Deputy Secretary-General
Sue Rhodes	Director of Communications
Sam Tekyi-Berto	Finance Manager
Dzifa Tay	HR and Deputy Finance Manager
Sophia Jackson	Communications Officer
Rachael Duchnowski	Project Officer
Cecillia Makonyola	Project Officer
Chaminda Kevitiyagala	Finance assistant
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Papua New Guinea	
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Nyasha Simbanagavi	Project Coordinator, Southern Africa
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CLGF has members in:

Angola
Antigua and Barbuda
Australia
Bahamas
Bangladesh
Belize
Botswana
Cameroon
Canada
Cyprus
Dominica
Ghana
Guyana
India
Kenya
Jamaica
Kiribati
Lesotho
Malawi
Malaysia
Maldives
Malta
Mauritius
Mozambique
Namibia
New Zealand
Nigeria
Pakistan
Papua New Guinea
Rwanda
Samoa
Seychelles
Sierra Leone
St Lucia
St Vincent and the
Granadines
Solomon Islands
South Africa
Sri Lanka
Swaziland
Tanzania
The Gambia
Trinidad and Tobago
Tuvalu
Uganda
United Kingdom
Zambia

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